

**ASN International School**  
**Pkt-IV, Mayur Vihar-I, Delhi**

CIR NO. ASN/INTL/2021/30

Date: 05.02.2021

**Final Fee Reminder /Notice**

Dear Parent

This is in continuation with the fee reminders sent to you on 14<sup>th</sup> January 2021, 02<sup>nd</sup> February 2021 and the monthly fee bill up to February 2021 which is due by 10<sup>th</sup> February 2021.

We wish to bring it to your notice that a few parents have still not remitted tuition fee for their ward / wards for the months April – January 2021.

It may be kept in mind that teachers and staff salaries have to be paid every month and in time out of the collection of school fees of students received but yet the parents who have not remitted the tuition fees are causing financial hardship for school teachers and staff.

In view of the above it is to be noticed that parents must ensure prompt payment of pending school fees by 10/02/2021

Please note that after 10/02/2021 the school will not be able to continue the online classes of the students who have not deposited the tuition fee for even up till the month December 2020 and the online classes of those students will be disconnected without any further notice, as the School has been sending the reminders and notice again and again.

Hence, it is requested that parents must clear the fee dues at the earliest with arrears (if any). Your clearance of dues and further timely payment of monthly tuition fee shall be appreciated.

Those parents having financial hardship may take an appointment and meet the school officials with documentary support thereof.

Please ignore this notice if due fee has already been paid.

Wishing you all to stay safe and healthy!

Shivani Khanna  
Headmistress